

**Fourth Basic B.Sc. Nursing (Old) Examination, Winter - 2022  
MANAGEMENT OF NURSING SERVICES AND EDUCATION**

Total Duration : Section A + B = 3 Hours

Total Marks : 75

**SECTION - A & SECTION - B**

- Instructions :**
- 1) Use **blue/black** ball point pen only.
  - 2) **Do not** write anything on the **blank portion of the question paper**. If written anything, such type of act will be considered as an attempt to resort to unfair means.
  - 3) **All** questions are **compulsory**.
  - 4) The number to the **right** indicates **full** marks.
  - 5) Draw diagrams **wherever** necessary.
  - 6) Distribution of syllabus in Question Paper is only meant to cover entire syllabus within the stipulated frame. The Question paper pattern is a mere guideline. Questions can be asked from any paper's syllabus into any question paper. Students cannot claim that the Question is out of syllabus. As it is only for the placement sake, the distribution has been done.
  - 7) Use a common answerbook for **all** sections.

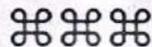
**SECTION - A (40 Marks)**

1. Short answer question (any five out of six) : [5×5=25]
  - a) Continuing Education in Nursing Present and Future.
  - b) Legal responsibilities of a Professional Nurse
  - c) Accreditation.
  - d) Prepare schematic diagram showing recruitment process of various nursing cadres in Educational Institute.
  - e) Performance appraisal.
  - f) Prepare a plan of in-service education for Staff Nurses in ICU.

2. Long answer question (**any one** out of two) : [1×15=15]
- a) i) Define Hospital.
  - ii) Describe Control and line of authority in Hospital.
  - iii) Explain Role of hospital in comprehensive health care.
  - b) i) Define Management.
  - ii) Describe Qualities of Nurse Manager.
  - iii) Explain Functions of management.

**SECTION - B (35 Marks)**

3. Short answer questions (**any four** out of five) : [4×5=20]
- a) Prepare Vision, mission statement and objectives of College of Nursing.
  - b) Collective bargaining.
  - c) Prepare a format for students and alumni feedback about nursing college.
  - d) Prepare a weekly duty roster for 10 staff nurses for 10 beds Casualty Unit.
  - e) Theory of motivation.
4. Long answer questions (**any one** out of two) : [1×15=15]
- a) i) Define Budget.
  - ii) Describe Importance of Budget.
  - iii) Describe steps in planning of budget for College of Nursing.
  - b) i) Define Curriculum.
  - ii) Explain the functions of Curriculum.
  - iii) Discuss the factors influencing development of curriculum.



Fourth Basic B.Sc. Nursing Examination, (Phase - II) Summer - 2022

MANAGEMENT OF NURSING SERVICES AND EDUCATION

Total Duration : 3 Hours

Total Marks : 75

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  - 3) **All questions are compulsory.**
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  - 7) Use a common answer book for all sections.

**SECTION - "A" (40 Marks)**

1. Short answer question (**any five** out of six) : **[5 × 5 = 25]**
- a) PERT (Programme Evaluation Review Technique).
  - b) Discuss Nursing as profession.
  - c) Indian Nursing Council.
  - d) Quality Control.
  - e) Accreditation.
  - f) Effective Communication in Hospital.

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2. Long answer question (**any one** out of **two**) : [1 × 15 = 15]
- a) Define staff development.  
Differentiate continue nursing education and in-service education in Nursing. Prepare an out line for induction training Programme for newly joined batch of 30 Nurses.
- b) Define Human Resource.  
List objectives of Human Resource department in Nursing.  
Discuss in details various patient care assignment methods in Nursing.

**SECTION - "B" (35 Marks)**

3. Short answer question (**any four** out of **five**) : [4 × 5 = 20]
- a) Importance of Budgeting.  
b) Henry Fayol's principles of management.  
c) Motivation.  
d) Functions of curriculum.  
e) Nursing Audit.
4. Long answer question (**any one** out of **two**) : [1 × 15 = 15]
- a) Define Material Management.  
Advantages & Scope of Material Management.  
Discuss process of Material Management in a patient care unit.
- b) Define performance appraisal.  
List various tools are use for performance appraisal.  
Prepare, Rating scale for best bed side clinical Nurse award.



**Fourth Basic B.Sc. Nursing Examination, (Phase - III) Winter - 2021**  
**MANAGEMENT OF NURSING SERVICES AND EDUCATION**

Total Duration : Section A + B = 3 Hours

Total Marks : 75

**SECTION - A & SECTION - B**

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  - 3) **All questions are compulsory.**
  - 4) **The number to the right indicates full marks.**
  - 5) **Draw diagrams wherever necessary.**
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  - 7) **Use a common answer book for all Sections.**

**SECTION - "A" (40 Marks)**

1. Short answer question (any five out of six): [5×5=25]
  - a) Quality assurance model.
  - b) Difference between Guidance and Counseling.
  - c) Consumer Protection Act.
  - d) Techniques of Inter Personal Relationship.
  - e) Importance and Principles of Budgeting.
  - f) Job description of nursing superintendent.
  
2. Long answer question (any one out of two): [1 × 15 = 15]
  - a) Explain importance of Material Management. List down the functions of ward manager in Material Management. Explain the procedure of Material Management.
  - b) Why Staffing is important? Explain components of staffing with example. Discuss the factors influencing staffing.

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SECTION - "B" (35 Marks)

3. Short answer question (any four out of five): [4×5=20]
- a) Code of ethics in nursing.
  - b) Role of state council in accreditation.
  - c) Recruitment methods.
  - d) Qualities of Nurse leader.
  - e) Importance of curriculum planning.
4. Long answer question (any one out of two): [1×15=15]
- a) Explain meaning of assigning functional duties. List down the objectives of Assignment planning. Discuss methods of Assignment.
  - b) Define leadership. Explain the theories of leadership. Enlist types of leadership.



**Fourth Basic B.Sc. Nursing Examination Summer - 2021  
MANAGEMENT OF NURSING SERVICES AND EDUCATION**

Total Duration : Section A + B : 3 Hours

Total Marks : 75

**Section - A & Section - B**

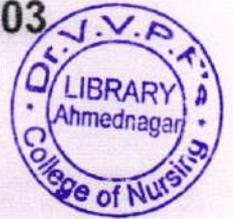
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  - 7) Use a common answer book for all Sections.

**SECTION - "A" (40 Marks)**

1. Short answer question (any five out of six) : [5 × 5 = 25]
  - a) Principles of management.
  - b) Bench marking.
  - c) Role of hospital in comprehensive health care.
  - d) Emergency and disaster management.
  - e) Collective bargaining.
  - f) Current trends and issues in Nursing.
  
2. Long answer question (any one out of two) : [1 × 15 =15]
  - a) Discuss recruiting, selecting, & retaining of nursing staffs.
  - b) Discuss with example Nature & scope of in-service education program, Organization of in-service education & Preparation of report.

**SECTION - "B" (35 Marks)**

3. Short answer question (any four out of five): [4 × 5 = 20]
- a) Functions of Hospital.
  - b) Consumer Protection Act.
  - c) Group dynamics.
  - d) Legal safeguards in nursing.
  - e) Public relations in context of nursing.
4. Long answer question (any one out of two): [1 × 15 = 15]
- a) You have been assigned to establish a nursing educational institution. Discuss in detail man money material and other important area.
  - b) Discuss budgeting: Concept & principles, types, cost benefit analysis audit with example



**Fourth Basic B.Sc. Nursing Examination, Summer  
(Phase - III : All Other Remaining UG/PG Courses) - 2020  
MANAGEMENT OF NURSING SERVICES AND EDUCATION**

Total Duration : 3 Hours

Total Marks : 75

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  - 3) **All** questions are **compulsory**.
  - 4) The number to the **right** indicates **full** marks.
  - 5) Draw diagrams **wherever** necessary.
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  - 7) Use a common answer book for all sections.

**SECTION - A (40 Marks)**

1. Short answer questions (any five out of six) : [5 × 5 = 25]
- a) Types of Patient care assignments.
  - b) Importance of Nursing Audit.
  - c) Leadership styles.
  - d) Importance of Continuing education in Nursing.
  - e) Characteristics of a professional Nurse.
  - f) Importance of Records and reports.



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2. Long answer question (any one out of two): [1 × 15 = 15]

- a) i) Define Management. [2]
- ii) Explain the principles of management. [8]
- iii) As a Ward in Charge, how will you ensure effective patient care. [5]
- b) i) Define Ethics in Nursing. [2]
- ii) Explain the legal implications in nursing. [8]
- iii) Write a note on Indian Nursing Council (INC). [5]

**SECTION - B (35 Marks)**

3. Short answer questions (any four out of five): [4 × 5 = 20]

- a) Career opportunities in nursing.
- b) Job Description of a Staff nurse.
- c) Line of authority in Hospital.
- d) Collective bargaining.
- e) Barriers in communication.

4. Long answer question (any one out of two): [1 × 15 = 15]

- a) i) List the functions of Human Resource Manager. [5]
- ii) Explain the process of recruitment. [5]
- iii) Explain in brief the different techniques of performance appraisal. [5]
- b) i) Define curriculum. [2]
- ii) Discuss the factors influencing curriculum development. [5]
- iii) Discuss the areas for evaluating an Nursing educational institute. [8]





**Fourth BASIC B.Sc. Nursing Examination, Winter (Phase - III All  
Other Remaining UG/PG Course) - 2019**

**MANAGEMENT OF NURSING SERVICES AND EDUCATION**

Total Duration : Section A + B = 3 Hours

Total Marks : 75

**SECTION - A & SECTION - B**

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  - 3) **All questions are compulsory.**
  - 4) The number to the **right** indicates **full** marks.
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  - 7) Use a common answerbook for all sections.

**SECTION - "A" (40 Marks)**

1. Short answer question (any five out of six) : [5 × 5 = 25]
- a) Elements of administration by Luther Gullick.
  - b) Informed consent of patient.
  - c) Methods of supervision.
  - d) Importance of records in hospital.
  - e) Functions of Regulatory Bodies.
  - f) ABC Analysis.



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2. Long answer question (any one out of two) : [1 × 15 = 15]
- a) i) Define Communication. [2]
  - ii) Write the types of Communication. [5]
  - iii) Write the factors that influence Communication. [8]
  - b) i) Write the classification of hospitals. [5]
  - ii) Write the functions of hospitals. [5]
  - iii) Write the process of disciplinary action in hospital organization. [5]

**SECTION - "B" (35 Marks)**

3. Short answer question (any four out of five) : [4 × 5 = 20]
- a) Procedures and rules for material management system.
  - b) Management by objectives.
  - c) Qualities of supervisor.
  - d) Advantages of planning.
  - e) Job description of staff nurse.

4. Long answer question (any one out of two) : [1 × 15 = 15]
- a) i) Define organization. [2]
  - ii) Draw diagram of health care system of state. [5]
  - iii) Write the process of recruitment for post of staff nurse in the state. [8]
  - b) i) Theories of administration & management. [5]
  - ii) Steps in decision making. [5]
  - iii) Qualities of Nurse leader. [5]





Fourth Basic B.Sc. Nursing Examination, Summer (Phase - II) 2019  
MANAGEMENT OF NURSING SERVICES AND EDUCATION

Total Duration : 3 Hours

Total Marks : 75

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  - 7) Use a common answer book for all sections.

**SECTION - A (40 Marks)**

1. Short answer questions (**any five** out of six) : [5 × 5 = 25]
  - a) Role of nurse as a manager and her qualities.
  - b) Modern organization theory.
  - c) Henry fayol's principles of administration.
  - d) Decision making in nursing.
  - e) Objectives of human resource management.
  - f) Principles of budgeting.
  
2. Long answer questions (**any one** out of two):
  - a)
    - i) Define planning. [2]
    - ii) Write disadvantages of planning. [6]
    - iii) Discuss steps of planning. [7]
  - b)
    - i) Define staffing. [2]
    - ii) Discuss recruitment process for staff nurses. [7]
    - iii) Write problems in selection of employees. [6]



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SECTION - B (35 Marks)

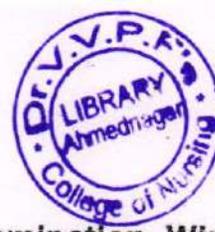
3. Short answer questions (any four out of five) : [4 × 5 = 20]

- a) The managerial Grid theory of leadership.
- b) ABC Analysis.
- c) Code of ethics of a profession.
- d) Importance of inservice education programme
- e) Factors influencing Communication.

4. Long answer questions (any one out of two) :

- a) i) Define nursing audit and list objectives. [5]
- ii) Explain the various types of nursing audit. [5]
- iii) Discuss in brief the meaning and purposes of accreditation. [5]
- b) Prepare guidelines for establishing a bachelor of nursing program on following points
  - i) clinical facilities. [5]
  - ii) Physical facilities. [5]
  - iii) Teaching faculty. [5]

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**Fourth Basic B.Sc. (Nursing) Examination, Winter 2018  
MANAGEMENT OF NURSING SERVICES AND EDUCATION**

Total Duration : Section A + B = 3 Hours

Total Marks : 75

**SECTION – A and SECTION – B**

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  - 7) Use a common answerbook for **all** Sections.

**SECTION – A (40 Marks)**

1. Short answer question (any five out of six) : (5×5=25)
  - a) Continuing education
  - b) Elements of specific objectives
  - c) Current trends and issues in Nursing
  - d) Disaster management
  - e) Qualities of nurse leader
  - f) Institutional records.
  
2. Long answer question (any one out of two) : (1×15=15)
  - a) Discuss the planning of in-service education programme for staff nurses on disaster management. Explain various methods for evaluating the planned programme.
  - b) Write the objectives of Nursing Service department. List down the merits and demerits of progressive patient care method.

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SECTION – B (35 Marks)

3. Short answer question (**any four** out of five) : (4×5=20)
- a) Concept of organizational behavior
  - b) Quality assurance model
  - c) Auditing of material management
  - d) Categories of nursing personnel in hospital
  - e) Role of hospital in comprehensive health care.
4. Long answer question (**any one** out of two) : (1×15=15)
- a) Discuss human resources in hospital. Explain the roles and functions of Nursing Superintendent.
  - b) List down the principles of budgeting. Discuss cost benefit analysis audit.
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**Fourth Basic B.Sc. Nursing Examination, Summer 2018  
MANAGEMENT OF NURSING SERVICES AND EDUCATION**

Total Duration : Section A + B = 3 Hours

Total Marks : 75

**SECTION – A & SECTION – B**

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  - 7) **Use** a common answerbook for **all** Sections.

**SECTION – A (40 Marks)**

1. Short answer question (**any five** out of six) : (5×5=25)
  - a) Principles of Administration.
  - b) Malpractice as a Tort.
  - c) Job responsibilities of Head Nurse.
  - d) Effective measures for hospital infection control.
  - e) Inservice Education Programme.
  - f) Indian Nursing Council.
  
2. Long answer question (**any one** out of two) : (1×15=15)
  - a)
    - i) Define leadership. (2)
    - ii) Explain leadership styles in behavioral theory. (5)
    - iii) Explain qualities of nurse leader. (8)
  - b)
    - i) Define Records and Reports. (2)
    - ii) Write the purposes of records. (3)
    - iii) Write the nurses responsibility in record keeping. (10)

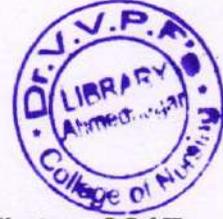
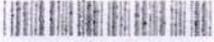
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SECTION – B (35 Marks)

3. Short answer question (**any four** out of five) : (4×5=20)
- a) Make a list of factors influencing ward management.
  - b) Nursing Rounds.
  - c) Current trends and issues in nursing
  - d) Prepare a proforma of checklist tool for performance appraisal.
  - e) Write the importance of policies in nursing.
4. Long answer question (**any one** out of two) : (1×15=15)
- a)
    - i) Explain functions of curriculum. (5)
    - ii) Write the procedure to start nursing college. (5)
    - iii) Write the job description of Principal of nursing college. (5)
  - b)
    - i) Write the advantages of planning. (5)
    - ii) Explain Case method as a mode of patient care. (5)
    - iii) Abraham Maslow's theory of motivation. (5)
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Fourth Basic B.Sc. Nursing Examination, Winter 2017  
MANAGEMENT OF NURSING SERVICES AND EDUCATION

Total Duration : Section A + B = 3 Hours

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## SECTION – A &amp; SECTION – B

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## SECTION – A

(40 Marks)

1. Short answer question (**any five** out of six) : (5×5=25)
  - a) Program evaluation review technique.
  - b) Principles of management by fayol.
  - c) Principles of budgeting.
  - d) Steps in recruitment and selection of nursing personnel.
  - e) Types and functions of hospital.
  - f) Importance of nursing protocols in quality patient care.
2. Long answer question (**any one** out of two) : (1×15=15)
  - a) Define leadership. List the power and styles of leadership. Discuss the style of leadership you will adopt in management of absenteeism problems among ICU nurses.
  - b) Define in-service education. List the techniques and methods of conducting in-service education. Prepare an outline for conducting in-service education programme for nurses on communication.

P.T.O.

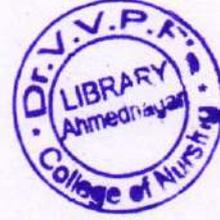
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SECTION - B

(35 Marks)

3. Short answer question (**any four** out of five) : (4x5=20)
- a) Physical facilities in college of nursing as per INC norms.
  - b) Job description for nursing staff.
  - c) Importance of performance appraisal in nursing service.
  - d) Current issues in nursing education.
  - e) Characteristics of a professional nurse.
4. Long answer question (**any one** out of two) : (1x15=15)
- a) Define curriculum. List the steps in planning curriculum. Discuss the role of teacher in implementing and evaluating curriculum .
  - b) Define continuing education. Explain the importance of continuing education. Discuss the various career opportunities available in nursing for professional advancement.



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**Fourth Basic B.Sc. Nursing Examination, Summer 2017  
MANAGEMENT OF NURSING SERVICES AND EDUCATION**

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**SECTION – A & SECTION – B**

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**SECTION – "A" (40 Marks)**

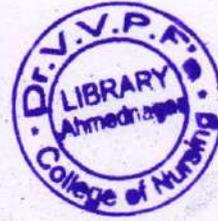
1. Short answer question (**any five** out of six) : **(5×5=25)**
  - a) Collective bargaining in nursing.
  - b) Consumer Protection Act.
  - c) Current trends in nursing practice.
  - d) Nursing as a profession.
  - e) Functions of state nursing council.
  - f) Importance of accreditation in nursing education.
  
2. Long answer question (**any one** out of two) : **(1×15=15)**
  - a) Define hospital. List the steps in development of new marketing practices of hospitals. Discuss the role of hospital in comprehensive health care.
  - b) Define supervision. List the techniques and methods of supervision. Discuss the role and responsibilities of staff nurse in writing report and preparing diet sheet for a client with diarrhoea.

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SECTION – "B" (35 Marks)

3. Short answer question (**any four** out of five) : (4×5=20)
- a) Discipline in nursing education.
  - b) Quality assurance model.
  - c) Records and reports in nursing service.
  - d) Principles of adult learning.
  - e) Cost benefit analysis.
4. Long answer question (**any one** out of two) : (1×15=15)
- a) Define staffing. List the staffing norms and patient classification system. Discuss the role of nurse as a manager and her qualities.
  - b) Define material management. List the steps in material management. Discuss the role of nurse in procurement and inventory control during audit process.
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**Fourth Basic B.Sc. Nursing Examination, Winter 2016**  
**MANAGEMENT OF NURSING SERVICES AND EDUCATION**

Total Duration : Section A+B = 3 Hours

Total Marks : 75

**SECTION – A & SECTION – B**

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  - 2) Do not write anything on the **blank portion of the question paper**. If written anything, such type of act will be considered as an attempt to resort to unfair means.
  - 3) **All questions are compulsory.**
  - 4) The number to the **right** indicates **full marks**.
  - 5) Draw diagrams **wherever** necessary.
  - 6) Distribution of syllabus in Question Paper is only meant to cover entire syllabus within the stipulated frame. The Question paper pattern is a mere guideline. Questions can be asked from any paper's syllabus into any question paper. Students cannot claim that the Question is out of syllabus. As it is only for the placement sake, the distribution has been done.
  - 7) **Use a common answerbook for all sections.**

**SECTION – A (40 Marks)**

1. Short answer question (**any five** out of six): (5x5=25)
  - a) Concept of management in nursing.
  - b) Characteristics of a professional nurse.
  - c) Patient classification system.
  - d) Staff development programme.
  - e) Nursing protocols.
  - f) Group dynamics.
  
2. Long answer question (**any one** out of two): (1x15=15)
  - a) Explain the term job description. Explain the functions of hospital. Discuss job responsibilities of a staff nurse in hospital.
  - b) List the objectives of personnel management. Discuss any five functions of personnel management. Discuss the importance of performance appraisal.

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SECTION – B (35 Marks)

3. Short answer question (**any four** out of five) : (4x5=20)
- a) Techniques of Interpersonal relationship
  - b) Types of leadership
  - c) Principles of adult learning
  - d) Maharashtra Nursing Council
  - e) Accreditation.
4. Long answer question (**any one** out of two) : (1x15=15)
- a) Define Guidance and Counseling. Difference between Guidance and Counseling. Discuss the role of nurse as a counselor.
  - b) Comment on nursing as a profession. Discuss role of regulatory bodies in nursing in India. Explain collective bargaining in nursing.



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Fourth Basic B.Sc. (Nursing) Examination, Summer 2016  
MANAGEMENT OF NURSING SERVICES AND EDUCATION

Total Duration : A+B = 3 Hours

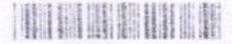
Total Marks : 75

- Instructions:**
- 1) Use **blue/black** ball point pen only.
  - 2) Do not write anything on the **blank portion of the question paper**. If written anything, such type of act will be considered as an attempt to resort to unfair means.
  - 3) **All** questions are **compulsory**.
  - 4) The number to the **right** indicates **full** marks.
  - 5) Draw diagrams **wherever** necessary.
  - 6) Distribution of syllabus in Question Paper is only meant to cover entire syllabus within the stipulated frame. The Question paper pattern is a mere guideline. Questions can be asked from any paper's syllabus into any question paper. Students cannot claim that the Question is out of syllabus. As it is only for the placement sake, the distribution has been done.
  - 7) **Use** a common answerbook for **all** Sections.

SECTION – A (40 Marks)

- 1, Short answer question (**any five** out of six) : (5×5=25)
  - a) Role of hospital in comprehensive health care
  - b) Nursing Rounds
  - c) Inservice education
  - d) Communication and its barriers
  - e) Theory of motivation
  - f) POSDCORB.
  
- 2, Long answer question (**any one** out of two) : (1×15=15)
  - a) What are the purposes of supervision in nursing. Explain the roles and responsibilities of nursing supervisor.
  - b) Define the leadership and discuss the qualities of nurse leader.  
Write the techniques of effective leadership in nursing.

P.T.O.



## SECTION - B (35 Marks)

3. Short answer question (any four out of five) :

(4×5=20)

- Upward communication
- Process of staff recruitment in hospital
- Rating Scale
- Progressive Patient Care
- Characteristics of professional nurse

4. Long answer question (any one out of two) :

(1×15=15)

- List various regulatory bodies in nursing. Discuss the role of regulatory bodies in nursing in India. Write in detail about Indian Nursing Council.
- Explain negligence in nursing.

Write conflict and its resolution in personnel management.

Write the procedure for taking disciplinary action against employee.



Fourth Basic B.Sc. Nursing, Winter 2015  
Management of Nursing Services and Education

Total Duration: Section A+B = 3 Hours

Total Marks : 75

Section - A & Section - B

**Instructions:**

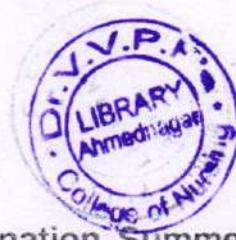
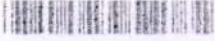
- 1) Use **blue/black** ball point pen only.
- 2) **Do not write anything on the blank portion of the question paper.** If written anything, such type of act will be considered as an attempt to resort to unfair means.
- 3) **All questions are compulsory.**
- 4) The number to the **right** indicates **full marks.**
- 5) Draw diagrams **wherever** necessary.
- 6) Distribution of syllabus in Question Paper is only meant to cover entire syllabus within the stipulated frame. The Question paper pattern is a mere guideline. Questions can be asked from any paper's syllabus into any question paper. Students cannot claim that the Question is out of syllabus. As it is only for the placement sake, the distribution has been done.
- 7) Use a common answerbook for **all** sections.

**Section "A" (40 Marks)**

1. Short answer question (**any five** out of six) : (5x5=1)
  - a) Fayol's general principles of management
  - b) Marketing of hospitals
  - c) Role of nurse in health care system
  - d) Malpractice and negligence in nursing
  - e) Nursing rounds
  - f) PERT( Programme Evaluation Review Technique).
2. Long answer question (**any one** out of two) : (1x15=1)
  - a) Discuss the principles of budgeting.  
Elaborate different types of budgeting.  
Discuss the role of nurse as administrator in hospital budgeting.
  - b) Discuss need and scope of inservice education programme in nursing.  
Discuss various types of staff development programme.  
Explain role of ward incharge in planning inservice education for her staff.

**Section "B" (35 Marks)**

3. Short answer question (**any four** out of five) : (4x5=2)
  - a) Role of hospital in comprehensive health care.
  - b) Code of ethics in nursing
  - c) Importance of organization
  - d) Factors influencing communication
  - e) Clients records.
4. Long answer question (**any one** out of two) : (1x15=1)
  - a) Write about organisational behaviour. Discuss various leadership styles.
  - b) Discuss nature of collective bargaining and role of government in collective bargaining.



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Fourth Basic B.Sc. Nursing Examination, Summer 2015  
MANAGEMENT OF NURSING SERVICES AND EDUCATION

Total Duration : Section A+B = 3 Hours

Total Marks : 75

## SECTION – A &amp; SECTION – B

- Instructions :**
- 1) Use **blue/black** ball point pen only.
  - 2) Do not write anything on the **blank portion of the question paper**. If written anything, such type of act will be considered as an attempt to resort to unfair means.
  - 3) **All questions are compulsory.**
  - 4) The number to the **right** indicates **full** marks.
  - 5) Draw diagrams **wherever** necessary.
  - 6) Distribution of syllabus in Question Paper is only meant to cover entire syllabus within the stipulated frame. The Question paper pattern is a mere guideline. Questions can be asked from any paper's syllabus into any question paper. Students cannot claim that the Question is out of syllabus. As it is only for the placement sake, the distribution has been done.
  - 7) **Use a common answer book for all section.**

## SECTION – A (40 Marks)

1. Short answer question (**any five** out of six) : (5×5=25)
  - a) Qualities & Role of a nurse manager.
  - b) Quality management.
  - c) Job description of head nurse.
  - d) Patients assignment and nursing care responsibilities.
  - e) Program Evaluation Review Technique (PERT).
  - f) Current trends and issues in nursing.
  
2. Long answer question (**any one** out of two) : (1×15=15)
  - a) Discuss types and functions of hospital, Governing body of Hospital administration.  
Role of hospital in comprehensive health care.
  - b) Define Budget. Enlist the principles of budgeting. Explain in detail about classification of budget.

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SECTION – B (35 Marks)

3. Short answer question (**any four** out of five) :

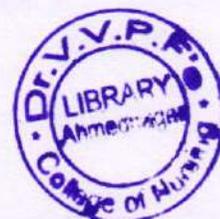
(4×5=20)

- a) Nursing rounds.
- b) Records and reports.
- c) Malpractice and negligence.
- d) Maintenance of discipline.
- e) Public relations in context of nursing.

4. Long answer question (**any one** out of two) :

(1×15=15)

- a) You have been assigned to establish a nursing educational institution. Discuss.
  - b) Discuss material management, procurement, inventory control, auditing and maintenance in hospital and patient care units.
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Fourth BASIC B.SC. NURSING Exam, Winter 2014  
Management of Nursing Services and Education

Total Duration: Section A+B = 3 Hours

Total Marks : 75

Section - A &amp; Section - B

**Instructions:**

- 1) Use blue/black ball point pen only.
- 2) Do not write anything on the **blank portion of the question paper**. If written anything, such type of act will be considered as an attempt to resort to unfair means.
- 3) **All questions are compulsory**.
- 4) The number to the **right** indicates **full marks**.
- 5) Draw diagrams **wherever** necessary.
- 6) Distribution of syllabus in Question Paper is only meant to cover entire syllabus within the stipulated frame. The Question paper pattern is a mere guideline. Questions can be asked from any paper's syllabus into any question paper. Students cannot claim that the Question is out of syllabus. As it is only for the placement sake, the distribution has been done.
- 7) Use a common answer book for all section.

**Section "A" (40 Marks)**

1. Short answer question (**any five** out of six) : (5x5=25)
  - a) Principles of administration
  - b) Classification and functions of hospital
  - c) Methods of assignment of patient care in the ward..
  - d) Inventory Control
  - e) Upward Communication
  - f) Importance of policies in nursing
2. Long answer question (**any one** out of two) : (1x15=15)
  - i) Define leadership. ii) Enumerate the qualities of Nurse Leader. iii) Explain the different leadership techniques that can be used by nurse manager. iv) Briefly explain the importance of Consumer Protection Act in nursing.
  - b) i) Define Planning.ii) Write in detail various steps of planning.  
iii) List the advantages of planning. iv)Write briefly about Management By Objectives.

**Section "B" (35 Marks)**

3. Short answer question (**any four** out of five) : (4x5=20)
  - a) Specific Objectives
  - b) Components of communication
  - c) Roles and functions of head nurse
  - d) Draw the diagram of Maslows hierarchy of needs and discuss its application to nursing..
  - e) Discuss nursing rounds and their importance

P.T.O.



4. Long answer question (any one out of two) :

(1x15=15)

- i) Define Curriculum and its functions. Describe factors influencing development of curriculum.
- a) Prepare a tool of performance appraisal for nursing student.
- b) List the objectives of personnel management. Discuss any five functions of personnel management.
- b) Prepare a tool of performance appraisal for an employee.



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**Fourth Basic B.Sc. Nursing Examination, Summer 2014  
MANAGEMENT OF NURSING SERVICES AND EDUCATION**

Total Duration : Section A + B + C = 3 Hours

Section B & C Marks : 60

**SECTION – B and SECTION – C**

- Instructions:**
- 1) Use **blue/black** ball point pen only.
  - 2) **Do not** write anything on the **blank portion of the question paper**. If written anything, such type of act will be considered as an attempt to resort to unfair means.
  - 3) **All questions are compulsory.**
  - 4) The number to the **right** indicates **full** marks.
  - 5) Draw diagrams **wherever** necessary.
  - 6) Distribution of syllabus in Question Paper is only meant to cover entire syllabus within the stipulated frame. The Question paper pattern is a mere guideline. Questions can be asked from any paper's syllabus into any question paper. Students cannot claim that the Question is out of syllabus. As it is only for the placement sake, the distribution has been done.
  - 7) **Use** a common answerbook for **all** Sections.

**SECTION – B**

**(30 Marks)**

2. Answer the following (**any five** out of six) : **(5×3=15)**
- a) Purposes of budgeting.
  - b) Functions of hospital.
  - c) Span of control.
  - d) Techniques of communication.
  - e) Importance of staff development programme in nursing.
  - f) Legal considerations in clinical nursing practice.
3. Answer the following (**any three** out of four) : **(3×5=15)**
- a) Indian nursing council.
  - b) Progressive patient care.
  - c) Performance appraisal.
  - d) Records and reports in nursing education.

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SECTION - C

(30 Marks)

4. Answer the following (any two out of three) :

(2x15=30)

- |   |   |
|---|---|
| a) Define management.   | 2 |
| Explain the principles of management.   | 6 |
| Discuss job responsibilities of a nursing superintendent.                                 | 7 |
| b) Define leadership.   | 2 |
| Explain the leadership style.   | 6 |
| Discuss the qualities and techniques of a nurse leader for being effective in profession. | 7 |
| c) Explain material management applied in critical care set-ups.                          | 5 |
| Explain quality assurance in nursing services.  | 5 |
| Explain scope and importance of continuing education in nursing.                          | 5 |



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Fourth Basic B.Sc. Nursing Examination, Summer 2013  
MANAGEMENT OF NURSING SERVICES AND EDUCATION

Total Duration: Section A + B + C = 3 Hours

Section B & C Marks: 60

SECTION – B & SECTION – C

- Instructions:**
- 1) All questions are compulsory.
  - 2) The number to the right indicates full marks.
  - 3) Draw diagrams wherever necessary.
  - 4) Do not write anything on the blank portion of the question paper. If written anything, such type of act will be considered as an attempt to resort to unfair means.

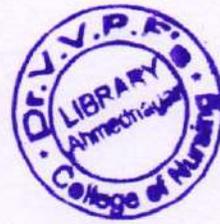
SECTION – B  
(SAQ)

2. Write any five out of six : (5x3=15)
  - a) Principles of supervision.
  - b) Functional method of assignment.
  - c) Write in brief functions of hospital.
  - d) List advantages of planning.
  - e) Enumerate objectives of staffing.
  - f) Characteristics of informal organization.
  
3. Write any three out of four : (3x5=15)
  - a) Factors influencing communication in any organization.
  - b) Essential qualities of good planning.
  - c) Importance of inservice education programme.
  - d) Inventory control.

SECTION – C  
(LAQ)

4. Write any two out of three :
  - a) Define curriculum. 3  
Write in brief factors influencing curriculum development. 12
  - b) Write definition of supervision. 3  
Write purposes of supervision in ICCU unit and 4  
Write responsibility of supervisor in ICCU unit. 6
  - c) Define planning. 3  
Write in details various steps in planning. 12

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**Fourth Basic B.Sc. Nursing Examination, Winter 2012  
MANAGEMENT OF NURSING SERVICES AND EDUCATION**

Total Duration : Section A + B + C = 3 Hours

Section B & C Marks : 60

**SECTION – B & SECTION – C**

**Instructions:** 1) *All questions are compulsory.*

2) *The number to the right indicates full marks.*

3) *Draw diagrams wherever necessary.*

4) *Do not write anything on the blank portion of the question paper. If written anything, such type of act will be considered as an attempt to resort to unfair means.*

**SECTION – B  
(SAQ)**

2. Answer the following (any five out of six) :

(5×3=15)

- Inventory control
- PERT
- Features of a budget
- Methods of evaluation
- Span of control
- Qualities of the Manager.

3. Answer the following (any three out of four) :

(3×5=15)

- Accreditation
- Progressive Patient Care
- Principles of Management
- Quality Assurance in Nursing.

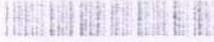
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SECTION – C

(LAQ) 1

4. Answer the following (any 2 out of 3) : (2×15=30)
- a) i) Define leadership. 2
  - ii) Enumerate the qualities of a nurse leader. 5
  - iii) Explain the leadership techniques that can be used for ward management. 8
  - b) i) Define educational objective. 2
  - ii) Enumerate the elements of specific objective with example. 5
  - iii) Explain the domains of educational objectives. 8
  - c) i) Define nursing as a profession. 2
  - ii) Discuss the role of regulatory bodies in nursing in India. 6
  - iii) Explain collective bargaining in nursing. 7
-



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Fourth Basic B.Sc. Nursing Examination, Summer 2012  
MANAGEMENT OF NURSING SERVICES AND EDUCATION

Total Duration: Section A + B + C = 3 Hours

Section B &amp; C Marks: 60

## SECTION – B &amp; SECTION – C

- Instructions :**
- 1) **All questions are compulsory.**
  - 2) **The number to the right indicates full marks.**
  - 3) **Draw diagrams wherever necessary.**
  - 4) **Do not write anything on the blank portion of the question paper. If written anything, such type of act will be considered as an attempt to resort to unfair means.**

## SECTION – B

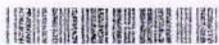
(SAQ)

2. Answer the following (any five out of six) : (5×3=15)
  - a) Nursing rounds
  - b) Case study method
  - c) Nursing audit
  - d) Job description
  - e) Factors affecting learning
  - f) Supervision
  
3. Answer the following (any three out of four) : (3×5=15)
  - a) Records and reports
  - b) Inventory control
  - c) Evaluation method
  - d) Inservice education

## SECTION – C

(LAQ)

4. Write long answers (any two out of three) : (2×15=30)
  - a) Describe functions of curriculum. Discuss the factors influencing development of curriculum.
  - b) Explain the factors influencing and management. Explain the methods of patient case assignments in wards.
  - c) Define evaluation, write down the purposes of evaluation in nursing. Which are the principles to be kept in mind before evaluation ?



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Fourth Basic B.Sc. Nursing Examination, Winter 2011  
MANAGEMENT OF NURSING SERVICES AND EDUCATION

Total Duration : Section A + B + C = 3 Hours

Section B & C Marks : 60

SECTION - B & SECTION - C

- Instructions:*
- 1) All questions are compulsory.
  - 2) The number to the right indicates full marks.
  - 3) Draw diagrams wherever necessary.
  - 4) Do not write anything on the blank portion of the question paper. If written anything, such type of act will be considered as an attempt to resort to unfair means.

SECTION - B

(SAQ)

(30 Marks)

2. Answer the following (any 5 out of 6) : (5×3=15)
- a) Importance of staff development in Nursing Service. 737
  - b) Styles in leadership. 40
  - \* c) Importance of policies in Nursing.
    - d) Consumer Protection Act.
    - e) Principles of Administration.
    - f) Importance of Budgeting.
3. Answer 3 out of 4 : (3×5=15)
- a) Classification and functions of hospital.
  - b) Characteristic of a professional nurse.
  - c) Communication and its barriers. 240
  - d) Quality assurance in nursing. 729

SECTION - C

(LAQ)

4. Answer any 2 out of 3 : 328 379 (2×15=30)
- a) List the objectives of personnel management. Discuss any five functions of personnel management. Prepare a tool of performance appraisal. (5+5+5=15)
  - b) Define curriculum. Explain the functions of curriculum. Describe the factors influencing curriculum development. (39 64) (3+5+7=15)
  - c) What are the purposes of supervision in Nursing ? Explain the responsibilities of a Nursing Supervisor. 561 (8+7=15)



18. Most important aspect of communication is  
a) Hearing  
b) Passing on information  
 c) Exchange of thoughts, ideas and information  
d) Sending messages
19. Nursing superintendent is responsible for  
a) Maintaining ward inventory  
b) Assisting in various ward procedures  
c) Cleanliness of the ward  
 d) Administration of the nursing personnels in the hospital
20. A process of securing application to fill vaccant position is called  
a) Appointment  b) Recruitment c) Interview d) Selection
21. The ward supervisor is directly responsible to  
a) The Medical Director  b) The Ward Incharge  
c) The Nursing Superintendent d) The Finance Manager
22. An organisational chart provides  
a) Information about hospital activities  
b) Information about various departments of the hospital  
 c) Lines of authority and channels of communication  
d) Activities of the Managing Director
23. The records maintained by the nursing colleges are all these EXCEPT  
a) Admission record  b) Patient record  
c) Leave record d) Academic record
24. A plan that uses numerical data and predicts an organisations activities for a set time is known as  
a) Income b) Expenditure c) Audit  d) Budget
25. In communication process the sender is called as  
 a) Encoder b) Decoder c) Channel d) Receiver
26. The administrative head of the school of Nursing is  
a) Medical Superintendent b) Nursing Superintendent  
 c) Principal d) Matron
27. Which of the following is an example of negligence ?  
a) Inadequate patients b) Inadequate staff  
c) Inadequate accreditation  d) Failure to use aseptic technique
28. Downward oral communication include the following EXCEPT  
a) Counselling b) Public Address System  
c) Whistles and bells  d) Letters and Memos
29. The theory of human motivation is described by  
a) Henry Fayol b) Luther Gullick  
 c) Abraham Maslow d) Max Weber
30. The activities of staff development are all EXCEPT  
 a) Recruitment b) Induction training  
c) Job orientation d) In-service education



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Fourth Basic B.Sc. Nursing Examination, May/June 2011  
**MANAGEMENT OF NURSING SERVICES AND EDUCATION**

Total Duration: Section A + B + C = 3 Hours

Section B &amp; C Marks: 60

**SECTION – B & SECTION – C**

- Instructions:*
- 1) All questions are compulsory.
  - 2) The number to the right indicates full marks.
  - 3) Draw diagrams wherever necessary.
  - 4) Do not write anything on the blank portion of the question paper. If written anything, such type of act will be considered as an attempt to resort to unfair means.

**SECTION – B****(30 Marks)**

2. Answer the following (any 5 out of 6): (5×3=15)
- a) Motivation
  - b) Job classification
  - c) Inventory control
  - d) Features of a budget
  - e) Difference between in-service education and continuing education
  - f) Upward communication
3. Answer the following (any 3 out of 4): (3×5=15)
- a) Difference between guidance and counselling
  - b) Indian Nursing Council
  - c) Rating scales
  - d) Specific objectives

**SECTION – C**

4. Attempt any 2 LAQ out of 3: (2×15=30)
- a) What do you mean by formative evaluation? What is the need for curriculum evaluation?
  - b) Define leadership. Discuss the qualities of a nurse leader and techniques which she needs to apply to be effective.
  - c) Discuss the roles and functions of a head-nurse.



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**Fourth Basic B.Sc. Nursing Examination, Nov./Dec. 2010**  
**MANAGEMENT OF NURSING SERVICES AND EDUCATION**

Total Duration : Section A + B + C = 3 Hours

Section B &amp; C Marks: 60

**SECTION - B & SECTION - C**

**Instructions:** 1) All questions are compulsory.

2) The number to the right indicates full marks.

3) Draw diagrams wherever necessary.

4) Do not write anything on the blank portion of the question paper.

If written anything, such type of act will be considered as an attempt to resort to unfair means.

**SECTION - B****SAQ****(30 Marks)**

2. Answer the following (any 5 out of 6) :

**(5×3=15)**

- Functions of hospital.
- Benefits of reports and records in a hospital setting.
- Purposes of Budgetting.
- Write the functions of management.
- Factors affecting staffing pattern.
- Brief note on performance appraisal.

3. Answer the following (any 3 out of 4) :

**(3×5=15)**

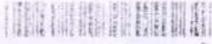
- Why is orientation programme necessary in a hospital ?
- Describe about any three types of staffing pattern in a hospital.
- Styles of leadership.
- Inventory control.

**SECTION - C**

4. Attempt any 2 LAQ out of 3 :

**(2×15=30)**

- Define curriculum and write down the factors influencing curriculum development. **(3+12=15)**
- Write the objectives of Nursing Service department and list down the merits of progressive patient care. **(8+7=15)**
- Write the purposes of supervision and write the responsibilities of a Nursing Supervisor. **(8+7=15)**



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Fourth Basic B.Sc. Nursing Examination, May/June 2010  
**MANAGEMENT OF NURSING SERVICES AND EDUCATION**

Total Duration : Section A + B + C = 3 Hours

Section B & C Marks : 60

SECTION - B & SECTION - C

*Instructions: 1) All questions are compulsory.*

*2) The number to the right indicates full marks.*

*3) Draw diagrams wherever necessary.*

*4) Do not write anything on the blank portion of the question paper. If written anything, such type of act will be considered as an attempt to resort to unfair means.*

SECTION - B

SAQ

(30 Marks)

2. Answer the following (any 5 out of 6) :

(5×3=15)

✓a) Define organisation, enumerate types of organisation stating characteristics of each. 142, 156

✓b) What are the principles involved in planning? 120

✓c) Qualities of a professional nurse

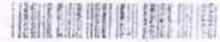
✓d) Purposes of staffing 188

✓e) Features of effective budgetary control 209

✓f) Principles of report writing

P.T.O.

62803



3. Answer the following (any 3 out of 4) :

(3×5=15)

- a) Students records and reports maintained in a college of nursing
- b) Internal Assessment 443 (44)
- c) Indian Nursing Council
- d) Informed consent

SECTION - C

LAQ

(30 Marks)

4. Attempt any 2 LAQ out of 3 :

(2×15=30)

- a) What steps will you follow in a disaster management drill ?
- b) Is nursing a profession ? Comment. Discuss the various opportunities available in India for career advancement in nursing.   
Tele NSQ, Industrial NSQ, CHN NSQ, CCU NSQ, disaster NSQ.
- c) Plan an In - Service Education Programme appointed to a College of Nursing as a Clinical Instructor. Mention the methods of evaluating the programme.

748

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Fourth B.Sc. Nursing Examination, May/June 2010  
PRINCIPLES OF NURSING SERVICE ADMINISTRATION  
AND EDUCATION

62403  
E-41  
SNIS

Total Duration: Section A + B + C = 3 Hours

Section B & C Marks: 60

SECTION - B & SECTION - C

- Instructions:* 1) All questions are compulsory.  
2) The number to the right indicates full marks.  
3) Draw diagrams wherever necessary.  
4) Do not write anything on the blank portion of the question paper. If written anything, such type of act will be considered as an attempt to resort to unfair means.

SECTION - B

2. Answer the following (any three out of four):

(3×5=15)

- a) Philosophy of administration
- b) Progressive patient care
- c) Dietary service in hospital 519
- d) Importance of records in hospital. 286



3. Answer the following (any three out of four):

(3×5=15)

- a) Factors influencing aims of nursing education
- b) Principles of teaching
- c) Laws of learning
- d) Advantages and disadvantages of lecture method.

SECTION - C

4. a) Explain the techniques of supervision. - 262 (1×5)  
b) Describe roles and responsibilities of a head nurse in ward management. - 723 (1×5)  
c) List the job description of a staff nurse in a hospital. 689 (1×5)
5. a) Define curriculum and describe the factors influencing curriculum development. (1×7)  
b) Explain the steps of curriculum development. (1×8)

Fourth B.Sc. Nursing Examination, May/June 2010  
GYNAECOLOGICAL NURSING & MIDWIFERY



Total Duration: Section A + B + C = 3 Hours

Section B & C Marks: 60

SECTION - B & SECTION - C

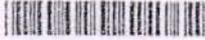
- Instructions :**
- 1) All questions are compulsory.
  - 2) The number to the right indicates full marks.
  - 3) Draw diagrams wherever necessary.
  - 4) Do not write anything on the blank portion of the question paper. If written anything, such type of act will be considered as an attempt to resort to unfair means.

SECTION - B

2. Answer the following (any five out of six): (5×6=30)
- a) APGAR score 470.
  - b) Physiology of lactation 148.
  - c) Magnesium sulphate therapy 234.
  - d) MTP during the II trimester of pregnancy 173.
  - e) Tests for ovulation 57.
  - f) Hydatidiform mole. 190.

SECTION - C

3. a) Define Placenta praevia. 241. (1×2=2)
- b) Enumerate the types of placenta praevia. 242. (1×3=3)
- c) Discuss the management of placenta praevia. 248. (1×10=10)
4. a) Define infertility. (1×1=1)
- b) Enumerate the causes of infertility in male. (1×2=2)
- c) Enumerate the causes of infertility in female. (1×2=2)
- d) How will you counsel a couple who have come with infertility? (1×4=4)
- e) Define Assisted Reproductive Technique. List the types of ART and describe any one in detail. (1×6=6)



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Fourth B.Sc. Nursing Examination, Nov./Dec. 2009  
**PRINCIPLES OF NURSING SERVICE, ADMINISTRATION AND  
EDUCATION**



Total Duration : Section A + B + C = 3 Hours

Section B & C Marks : 60

**SECTION - B & SECTION - C**

- Instructions:*
- 1) All questions are compulsory.
  - 2) The number to the right indicates full marks.
  - 3) Draw diagrams wherever necessary.
  - 4) Do not write anything on the blank portion of the question paper. If written anything, such type of act will be considered as an attempt to resort to unfair means.

**SECTION - B**

2. Answer the following (any **three** out of four) : (3×5=15)
  - a) Functions of a hospital
  - b) Inventory control
  - c) Nurse's responsibility in maintaining records and reports
  - d) Difference between administration and management.
  
3. Answer the following (any **three** out of four) : (3×5=15)
  - a) Characteristics of good educational objectives
  - b) Factors affecting learning
  - c) Anecdotal records
  - d) Methods of evaluation of academic performance.

**SECTION - C**

4. a) What are the qualities of a good supervisor ? (1×5)  
b) Explain the role of a head nurse as a team leader. (1×5)  
c) Importance of inservice education in nursing. (1×5)
  
5. a) Define lesson plan and explain the essential elements of a good lesson plan. (1×7)  
b) Prepare a lesson plan for any topic of your choice to teach to a group of 1<sup>st</sup> year B.Sc. (N) students. (1×8)



62403

**Fourth B.Sc. Nursing Examination, May/June 2009**  
**PRINCIPLES OF NURSING SERVICE ADMINISTRATION AND**  
**EDUCATION**

Total Duration : Section A + B + C = 3 Hours

Section B & C Marks : 60

**SECTION - B & SECTION - C**

- Instructions:**
- 1) All questions are compulsory.
  - 2) The number to the right indicates full marks.
  - 3) Draw diagrams wherever necessary.
  - 4) Do not write anything on the blank portion of the question paper. If written anything, such type of act will be considered as an attempt to resort to unfair means.

**SECTION - B**

2. Answer any 3 out of 4 from the following : (3×5=15)
  - a) Hospital.
  - b) Performance Appraisal and its uses.
  - c) Inventory control.
  - d) Evaluation methods.
  
3. Answer any 3 out of 4 of the following : (3×5=15)
  - a) Uses of a lesson plan.
  - b) Principles of selection of Teaching Methods.
  - c) Characteristics of an assignment.
  - d) Factors affecting curriculum development.

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SECTION-C

4. a) Explain the progressive patient care concept. (1×5)
- b) State the factors affecting patient assignment. (1×5)
- c) Discuss the role of ward-in-charge to promote speedy recovery of patients in the ward. (1×5)
- 15
5. a) Describe the importance of clinical teaching in Nursing. (1×7=7)
- b) Explain the different methods and resources you will make use of to give good clinical teaching to your students. (1×8=8)
- 15